



Generic Evacuation Escape Plan

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1.0 INTRODUCTION

- 1.1 The purpose of a Generic Emergency Evacuation Plan (GEEP) is to enable visitors to the building with restricted mobility or those who may not be able to evacuate unaided to become familiar with the layout, evacuation procedures, available equipment and communication devices.
- 1.2 If you feel this document does not provide you with sufficient information or that you require further assistance, please contact the Practice Management.

2.0 THE BUILDING

- 2.1 Radcliffe Primary Care Centre (PCC) comprises of 4 floors; all floors are accessible by using the lift. Emergency egress using this lift is not possible during an evacuation. Safe refuge areas are available in the designated fire escape stairwells on all upper floors and provide a EVC System (Emergency Voice Communication System) which links directly to the main reception area in the entrance foyer. Emergency evacuation devices are also provided in each of the fire escape stairwells. Several accessible fire exits are available at ground level.

3.0 ACTION REQUIRED ON HEARING THE FIRE ALARM

- 3.1 If able, you should leave the building immediately by the nearest fire exit (see attached floor plan, Appendix A) and report to the assigned assembly point for the building.
- 3.2 If you are unable to evacuate the building unaided, please proceed to one of the safe refuges located in one of the fire escape stairwells (see attached floor plan, Appendix A). An EVC System is available in each safe refuge. This should be used to contact the main reception area and notify them of your location, details of which are printed on the front of the panel. If possible, you should also alert the designated Fire Warden in your location, who will inform the duty Fire Marshall and Fire Brigade of your whereabouts.

4.0 OTHER RECOMMENDATIONS

4.1 It is recommended that all visitors to Radcliffe PCC should familiarise themselves with the fire alarm signals and floor layout. Floor plans and evacuation equipment locations have been provided with this document.

5.0 EQUIPMENT PROVIDED

5.1 Accessible fire exits are available on the ground floor of the building.

5.2 Safe refuge areas with EVC Systems and emergency evacuation devices are available in each fire escape stairwell on all four floors.



Individuals with hearing impairment should note that the Deaf Alerter system is **NOT** installed in this building. Individuals with hearing impairments should make themselves known to a member of staff or designated Fire Warden on arrival, so appropriate action can be taken should an evacuation be required.



Your assembly point is:
Outside building main entrance or staff car park

Appendix A – Floor Plan, Radcliffe PCC 2nd Floor

